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Kari Gillis

August, 26, 2006

Jeffery Hartley
Utah Republican Party
117 East South Temple
SLC, UT, 84111

Dear Mr. Hartley:

I would like to apply with The Republican Party for internship. Please allow me a moment of your time to explain how my education, experience, dedication, and accomplishments meet your required needs for and Intern at The Republican Party.

While working for The Orrin Hatch Campaign I organized the guest list for a luncheon that President George W. Bush Attended. With that guest list I arranged and mailed out over 300 Invitations, and also made phone calls and sent e-mails informing guests about the event. I have always loved planning and executing political events. I feel these skills that I obtained will help The Republican Party.

I have enclosed my resume which informs you about my former work and my skills that I have gained including.

- Taken an AP government and politics course at my school
- Engaged in many service projects and campaigns
- Organized – assembling and compiling Invitations

I would love to set a time that would be convenient for you to schedule an interview. I will contact your office to set a time. If you would like you may call me before then any time after 3:00 my number is (801) 918-4384. Thank you for your time and I hope to here from you soon.

Sincerely,

Kari Fox

Enclosure: resume