

Jeffery D. Joshnston

22 Peyton Place, Washington, US 88832
222.533.8054 jjohnston@earthlink.net

Objective:

To use my accomplishments to obtain an entry level retail sales position.

Education:

2006: Diploma, South State High School, Anywhere, UT

Favorite courses: Public Speaking, Communications, Math and Marketing

Accomplishments:

Although I have no prior experience in retail sales, I believe my accomplishments will demonstrate I can learn quickly and become an effective team player.

Math Skills:

- Maintained an "A" average in algebra, geometry and calculus
- Computed my own 1040EZ tax return, earned a \$200 rebate
- Managed my own portfolio and earned 6.5% return rate

People Skills

- Lead out in weekly Senior activities every Monday night at the Senior Center
- Raised \$300 for a local Eagle Scout Project
- Resolve the neighborhood computer problems

Product Knowledge

- Music: Own, load and purchased over 500 iTunes
- Sports: Participate in several bike marathons yearly
- Automotive: Repair, and do monthly maintenance on my own car

Electronics

- High school computer classes include: Information Processing, Microsoft Office Software

Personal

- Honest—never take advantage of my family or friends
- Dependable—always do what I say I will. Never missed a day of school in two years

References:

Available upon request